



Job Posting

Location: Vancouver – Point Grey Campus
Employment Group: CUPE 116 (Aquatic Centre)
Classification Title: Shift Supervisor (Casual)
Business Title: Supervisor
Department: Athletics and Recreation
Salary: \$19.00/Hr (Step1) - \$19.65/Hr (Step2) - \$20.30/Hr (Step3)
Full/Part Time: Part-Time
Desired Start Date: Summer 2021
Closing Date: May 17, 2021
Available Openings: Multiple

Job Summary

This is lifeguard, swimming instruction, supervision and limited custodial work involving responsibility for the safety and instruction of all users of indoor aquatic facilities. The position works out of the UBC Aquatic Centre.

Organizational Status

Reports to the Head Guard, works with the UBC Aquatic Centre Administrative Staff, Interacts with all UBC Aquatic Centre staff.

Work Performed

- Supervises swimming, recreational and fitness activities and enforces safety regulations in indoor aquatic facilities.
- Coordinates rescues of distressed swimmers and administers first aid, artificial respiration and other approved safety measures when necessary; assists in the organizing speedy and safety removal of injured patrons. -Participates in the training and evaluation of subordinate aquatic staff and assists supervisors in ensuring that established standards of performance and safety for lifeguard, instructors and related aquatic staff are maintained.
- Instructs all age groups in swimming techniques for all levels of swimming from Preschool to Lifesaving Society levels, including instruction in special areas such as challenged adults, children, fitness, diving, etc.
- Actively participates in swimming instruction.
- Provides instruction on an individual bases to program participants as time and class size allow.
- Maintained related class records.
- Cashiers in absence of cashier and during swim lesson registration.
- Assists in ensuring that general maintenance duties such as: filtration system, chlorine systems, pool chemistry and building cleanliness are maintained.
- Answers inquiries and handles complaints from participants regarding public relations, program content, and teaching and/or lifeguarding methods of staff.
- Supervises lifeguards and instructors on their designated shift.
- Performs miscellaneous duties and responsibilities as required.

Supervision Received

Carries out familiar phases of work under general supervision. Receives detailed instructions during orientation and on subsequent new assignments or changes in procedures. Work is evaluated by Head Guard in terms of effectiveness of lifeguard, instruction, shift coordination, conforming to established practices and by the public in terms of services rendered.



Supervision Given

Supervises swimming, recreational and fitness activities and enforces safety regulations in the aquatic facility. Supervises lifeguards and instructors on their designated shift. Participates in the training and evaluation of subordinate aquatic staff and assists supervisors in ensuring that established standards of performance and safety for lifeguard, instructors and related aquatic staff are maintained.

Consequence of Error/Judgment

Works under general supervision. Work is performed in accordance with established procedures and accepted practices involving freedom to select which methods are applicable to any given situation. Exercises some judgment in establishing priorities and carrying out task through to completion. Job tasks are generally standardized with ability to choose action within limits defined by information and procedures.

Required Qualifications

In addition to the Lifeguard/Instructor classification, the Shift Supervisor requires:

- Working knowledge of the rules and regulations governing public safety in a swimming pool.
- Considerable knowledge of swimming instruction techniques including specialized areas such as lifesaving, children's lessons advanced levels, etc.
- Good knowledge of lifesaving methods and first aid techniques.
- Ability to operate cash register, computer, and provide program and lesson information.
- Ability to instruct all age groups in the learn to swim continuum
- Ability to deal tactfully and effectively with patrons.
- Ability to maintain required records.
- Skill in lifesaving, the application of first aid and in the application of swimming instruction to all age levels and group sizes.
- Sufficient physical condition to ensure strength and stamina in the water.
- Ability to supervise other lifeguards/instructors on a designated shift in the absence of other Supervisors.

Desirable Qualifications

- Completion of twelfth school grade, supplemented by approved courses in lifesaving and swimming instruction.
- 2 years' experience as a lifeguard and swimming instructor.
- Supervisors experience and a demonstrated ability in dealing with the public.
- Preference given to full-time UBC students with a necessary course load as per article 5.03(a) of the collective agreement.

Required Licenses

- Current National Lifeguard Certificate (NL)
- Current Red Cross Water Safety Instructor (WSI)
- Current Red Cross or Lifesaving Society Standard First Aid (SFA)
- Current Red Cross of Lifesaving Society CPR-C/AED (Current within one year)
- Current OFA1 (will be provided by facility after selection as Shift Supervisor)
- Successful completion of UBC UBC Aquatic Centre Supervisor Training
- Current criminal record check (current within 2 years)



To Apply:

- Please email a resume and cover letter indicating the position that you are applying for in the subject line of your email to the UBC Aquatic Centre at aquatic.lifeguards@ubc.ca
- Application deadline – 11:59pm on **Monday May 17, 2021**
- We thank all applicants, but only short-listed candidates will be contacted.

About Us

The University of British Columbia is a global centre for research and teaching, consistently ranked among the top 20 public universities globally. A large part of what makes us unique is the community of engaged students, faculty, and staff who are collectively committed to shaping a better world.

Recognized as a leading employer in British Columbia and Canada, UBC supports inspired students, faculty and staff on their journey of discovery, and challenges them to realize their greatest potential. New ideas, changing infrastructure, innovative technology, and fresh approaches are opening up possibilities for the future of research, teaching, and work. Are you ready to embrace the future together?

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person.

All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.