

## **POSITION: FIRST AID & CPR INSTRUCTORS**

### **Job Summary**

Reporting to the Manager (Training), our Lifesaving Society Instructors are responsible for delivering First Aid and CPR courses for Columbia Medical Training in Langley and Heartsafe EMS on Vancouver Island. We are an approved training affiliate.

### **Key Responsibilities and Duties**

- Utilizing a variety of instructional methods to deliver content in a manner consistent with Lifesaving Society Program Standards
- Providing students with targeted feedback on their performance in simulations
- Grading written assignments
- Conducting practical examinations

### **Skills and Qualifications**

- Must hold a current Lifesaving Society Instructor certificate for First Aid & CPR disciplines
- Excellent organizational skills, detail oriented
- Strong written and verbal communication skills, including the ability to provide clear and effective constructive feedback to students
- Demonstrated ability to work independently with minimal supervision
- Demonstrated interpersonal skills
- Ability to exercise discretion in preparing confidential student information
- Instructor certification from related programs (Heart & Stroke, St. Johns Ambulance, Worksafe OFA, etc.) is an asset

### **Working Relationships**

- Administrative Assistants (Langley & Victoria)
- Manager, Training

### **Compensation and Benefits**

This is a casual, contractor (non-employee) position. We offer a flat daily rate of \$225/day.

We also cover any expenses incurred, including additional travel time if working off site. Travel time, partial days or special projects requiring an hourly rate will be compensated at \$28.13/hour.

Working schedules will vary each month based on our needs and your submitted availability. We currently have a need for instructors who want to work only a few days a month, as well as those looking for hours closer to full-time work.

### **About Us**

Heartsafe EMS and Columbia Medical Training are sister companies with office locations in Victoria and Langley, BC. We are able to deliver courses across BC thanks to our unique business model which leverages our position as one of the largest private providers of first aid, CPR and pre-hospital care training in the province to provide student-centered training at competitive rates.