

**POSITION VACANCY – PARKS, RECREATION AND CULTURE**

(Internal/External Competition)

#2021-39

**LIFEGUARD**

<b>Job Title:</b>	LIFEGUARD
<b>Classification:</b>	Casual
<b>Department:</b>	Parks, Recreation and Culture - Aquatics
<b>Duties:</b>	See attached Job Description
<b>Required Qualifications:</b>	See attached Job Description
<b>Rate of Pay:</b>	Band 1 - \$26.80 per hour (Subject to JE)
<b>Hours of Work:</b>	No guarantee of hours Parks, Recreation and Culture is a seven-day per week operation and require employees to be available for work weekdays, evenings and weekends.
<b>Conditions of Employment:</b>	Automatic wage deposit
<b>Union:</b>	Canadian Union of Public Employees (C.U.P.E.) Local 401
<b>Benefits:</b>	As per the Collective Agreement
<b>Reporting To:</b>	Programmer – Aquatics

**Per CUPE Agreement Article 15.02: "APPLICANTS FOR THIS POSITION SHALL AGREE THAT IN THE EVENT OF A GRIEVANCE REGARDING FILLING OF THIS POSTING, INTERVIEW AND SELECTION DOCUMENTATION SHALL BE RELEASED TO THE UNION".**

This job posting will remain open until filled. For further information, please contact Tami-Lyn Stephen – Programmer – Aquatics - 250.245.6414 ext. 6232; [tstephen@ladysmith.ca](mailto:tstephen@ladysmith.ca).

Submit resume and cover letter to:

Ian Paydli, Manager of Human Resources  
City Hall  
410 Esplanade, PO Box 220  
Ladysmith, BC V9G 1A2  
Email: [hr@ladysmith.ca](mailto:hr@ladysmith.ca)  
Ph: 250.245.6412  
Fax: 250.245.6411

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L. Amy  
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S. Glenn

Post: FJCC, City Hall, Public Works, Development Services



<b>TITLE:</b>	LIFEGUARD
<b>DEPARTMENT:</b>	AQUATICS
<b>DIVISION:</b>	PARKS, RECREATION & CULTURE
<b>CATEGORY:</b>	UNION CUPE LOCAL 401
<b>BAND:</b>	1 (Subject to Job Evaluation)

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**GENERAL ACCOUNTABILITY**

Under the direction of the Aquatic Programmer, this position is responsible for ensuring the safety of patrons in and around the pool area, maintaining the pool area in a safe and clean condition, exhibiting leadership qualities while lifeguarding and providing general supervision of pool activities.

**PRIMARY DUTIES AND ACCOUNTABILITIES**

- Lifeguarding.
- Promotes an atmosphere of good relations with the public and staff.
- Ensures that aquatic activities are carried out in a safe manner and in accordance with established rules and regulations.
- Performs pool maintenance tasks as required, including such duties as indicated on the Daily Guard Report.
- Attends professional development training as directed.
- Other related duties as required.

**REQUIRED QUALIFICATIONS, KNOWLEDGE, SKILLS AND ABILITY**

1. Minimum grade 10 education.
2. National Lifeguard Award – Pool Option.
3. Airway Management & Oxygen Administration Certification or equivalent.
4. Valid Standard 1<sup>st</sup> Aid certification.
5. Valid CPR, level C certification.
6. Satisfactory criminal record check / personal information check.
7. Demonstrated knowledge of safe work procedures, practices and obligations.
8. Demonstrated initiative with specific direction; completing tasks by removing barriers and locating necessary resources.
9. Demonstrated ability to communicate effectively in a wide variety of situations applying diplomacy and interpersonal skill to establish and maintain productive relationships.
10. Demonstrated high level of focus on internal and external client service continuously seeking ways to meet and exceed expectations.
11. Demonstrated ability to work cooperatively within a team and with Town employees, stakeholders and partners to achieve optimal results.
12. Demonstrated ability to react to any emergency situation in a competent manner with excellent decision making abilities.
13. Demonstrates valuing diversity.