



Job Posting

Location: Vancouver – Point Grey Campus
Employment Group: CUPE 116 (Aquatic Centre)
Classification Title: Lifeguard/Instructor (Casual)
Department: Athletics and Recreation
Salary: \$16.68/Hr (Step1) - \$17.32/Hr (Step2) - \$18.00/Hr (Step3)
Full/Part Time: Part-Time
Desired Start Date: Summer 2021
Closing Date: May 17, 2021
Available Openings: Multiple

Job Summary

The Lifeguard/Instructor performs as a professional team player in providing the best aquatic recreational service to the community. Under the direction of the Head Guard, Head Instructor and/or designate, the Lifeguard/Instructor provides supervision and performs lifeguard and instructional duties to ensure patron safety.

The Lifeguard/Instructor provides supervision of the entire aquatic area (pools, deck, changerooms, steam room, sauna, gym, and viewing areas) as well as provides assistance with the operation and delivery on aquatic and recreation programs, swim meets, and special events. The Lifeguard/Instructor is positive and responsive when dealing with the public and user groups, including varsity, sport and/or club teams, the National Swim Center, student users, rental groups, and members of the community. He/She will perform a variety of custodial and facility maintenance tasks, and possess a basic knowledge of pool chemistry and operating procedures.

Shift work is required for this position, including mornings, evenings, and weekends.

Organizational Status

Reports to the Head Guard, works with the UBC Aquatic Centre Administrative Staff, Interacts with all UBC Aquatic Centre staff.

Work Performed

- Performs lifeguarding and instructional duties
- Performs custodial, operational, and maintenance tasks.
- Performs administrative duties as assigned, including but not limited to, completing pertinent reports and records regarding swim classes, facility operations, water chemistry, and bather safety.
- Promotes aquatic safety and ensures that patrons act in compliance with all rules and regulations governing the operations of the aquatic area.
- Accepts, handles, and assists the public with any enquiries and/or complaints in a respectful, courteous, and tactful manner; forwards items that cannot be resolved to the Supervisor.
- Provides assistance with the operation and delivery of aquatic and recreation programs, swim meets, and special events.
- Knowledgeable about *WorkSafeBC* and B.C Health Act regulations and ensures minimum requirements are being met.
- Reports all safety hazards, mechanical problems etc. immediately to the Supervisor.
- Attends and performs all skills related to each scheduled In-service training session, at the start of each term.



- Physically capable and fully versed in the aquatic area emergency procedures and prepared to take command in an emergency situation.
- Follows UBC Aquatic Centre policies and procedures and expectations for staff conduct while presenting a professional image of the facility and UBC Athletics and Recreation.
- Fills Lifeguarding and Instructing shift vacancies as required.
- Performs other duties as assigned

Supervision Received

Carries out familiar phases of work under general supervision. Receives detailed instructions during orientation and on subsequent new assignments or changes in procedures. Work is evaluated by Head Guard in terms of effectiveness of lifeguard, instruction, conforming to established practices and by the public in terms of services rendered.

Supervision Given

Supervises swimming, recreational and fitness activities and enforces safety regulations in the aquatic facility.

Consequence of Error/Judgment

Works under general supervision. Work is performed in accordance with established procedures and accepted practices involving freedom to select which methods are applicable to any given situation. Exercises some judgment in establishing priorities and carrying out task through to completion. Job tasks are generally standardized with ability to choose action within limits defined by information and procedures.

Required Knowledge, Abilities and Skills

- Knowledge and/or experience in lifeguarding, instruction, and first aid
- Knowledge and/or experience in pool chemistry and maintenance
- Knowledge and/or experience in pool administration, organizational, oral and written skills
- Working knowledge of the rules and regulations governing public safety in swimming pools
- Projects a professional appearance
- Demonstrates initiative, sound judgement, positive attitude, and responsiveness when dealing with the public, user groups, and staff
- Ability to maintain confidentiality and be discrete
- Sufficient physical and mental stamina to perform in emergency situations
- Maintains a level of physical fitness, stamina, and knowledge required to perform all lifeguard and instructional duties

Required Qualifications and Licenses

- Grade 12 diploma, GED, or are in school
- Minimum 16 years of age
- Current National Lifeguard Certificate (NL)
- Current Red Cross Water Safety Instructor (WSI)
- Current Red Cross or Lifesaving Society Standard First Aid (SFA)
- Current Red Cross of Lifesaving Society CPR-C/AED (Current within one year)
- Current criminal record check (current within 2 years)



Desirable Qualifications

- Previous lifeguarding and/or instructional experience.
- Holds any of the following certifications:
 - * Aquatic Fitness Instructor (BCRPA, WaterArt, CALA)
 - * Lifesaving Instructor (LSI)
 - * Coaching certificate (NCCP, Skills Coach, etc.)
 - * I Can Swim
 - * Pool Operators Level 1
- Preference given to full-time UBC students with a necessary course load as per article 5.03(a) of the collective agreement.

To Apply:

- Please email a resume and cover letter indicating the position that you are applying for in the subject line of your email, to the UBC Aquatic Centre at aquatic.lifeguards@ubc.ca
- Application deadline – 11:59pm on **Monday May 17, 2021**
- We thank all applicants, but only short-listed candidates will be contacted.

About Us

The University of British Columbia is a global centre for research and teaching, consistently ranked among the top 20 public universities globally. A large part of what makes us unique is the community of engaged students, faculty, and staff who are collectively committed to shaping a better world.

Recognized as a leading employer in British Columbia and Canada, UBC supports inspired students, faculty and staff on their journey of discovery, and challenges them to realize their greatest potential. New ideas, changing infrastructure, innovative technology, and fresh approaches are opening up possibilities for the future of research, teaching, and work. Are you ready to embrace the future together?

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person.

All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.