

EMPLOYMENT POSTING



Posting Title: Lifeguard Instructor I or II
Department: Recreation and Community Services
Closing: Until Filled
Hours: Permanent 30-40 hours/week; Sunday-Saturday
Union/Exempt: Union

Experience the wonder of living in the gorgeous setting of BC's northwest coast. A majestic city of over 14,000 (with an annual influx of 250,000 visitors) abounds with natural beauty and includes a bustling waterfront and charming heritage buildings. Ocean views and all the amenities for quality living are at hand.

Reporting directly to the Aquatic Leader, Lifeguards provides service to the patrons at the Earl Mah Aquatics Centre. This position requires an individual who can work independently, assumes responsibility and takes initiative to complete duties related to pool filtration, monitoring pool chemistry, lifeguarding, administration and special events. The incumbent maintains a positive, professional, guest-centric approach.

QUALIFICATIONS:

- Aptitude in customer service – Successful candidate will focus on improving patron experience and manage complaints in a respectful and professional manner
- Time management – Successful candidate can establish priorities to meet deadlines in order to carry out multiple tasks or projects at the same time
- Decision Making - Ability to prioritize decisions and make on spot decisions with minimal direction
- Confidence – Ability to take their work seriously and not themselves, must be comfortable communicating with children and adults

DUTIES & RESPONSIBILITIES:

- Supervise the activities of all participants and guests, providing direction regarding appropriate conduct
- Perform lifeguarding, first aid and maintenance duties in accordance with associated governing bodies
- Organize, instruct and review aquatic lessons, programs and special events
- Maintain and troubleshoot the chemistry and filtration of all aquatic facilities
- Prepare and submit reports, evaluations and statistical information
- Complete administrative duties
- Perform other duties as required

REQUIRED SKILLS & ABILITIES:

- Experience in planning, supervising and evaluating programs and events
- Ability to establish and maintain effective working relationships with the people and address varied audiences on topics related to aquatic facilities and programs

- Demonstrated ability to work collaboratively and adapt within a dynamic environment
- Excellent verbal and written communication skills
- Proficiency in computer software programs, Microsoft Office, etc.

REQUIRED CERTIFICATIONS:

- Lifesaving Society National Lifeguard Service Award
- Red Cross Water Safety Instructor or Lifesaving Society Equivalent
- Pool Operator Level 1 (BCRPA or equivalent)
- Standard First Aid and CPR-C with AED
- Worksafe Emergency First Aid
- RCMP criminal Record Check including vulnerable sector check

LIFEGUARD INSTRUCTOR I	
16 years of age	
Lifesaving Society National Lifeguard Pool	Recertified Every 2 years
WorkSafe Emergency First Aid (OFA 1)	Recertified Every 3 years
Standard First Aid	Recertified Every 3 years
CPR "C" AED	Recertified Every 1 Year
Red Cross Water Safety Instructor Award or Lifesaving Society Equivalent	Recertified Every 2 years
Lifesaving Society Instructor Award	Recertified Every 2 years
WHMIS	Lifetime Award - Annual Refresher
Pool Operator 1	Lifetime Award

LIFEGUARD INSTRUCTOR II	
17 years of age	
Previous Lifeguarding & teaching experience	
Worksafe Emergency First Aid (OFA 1)	Recertified Every 3 years
Standard First Aid	Recertified Every 3 years
CPR "C" AED	Recertified Every 1 Year
Red Cross Water Safety Instructor Award or Lifesaving Society Equivalent	Recertified Every 2 years
Lifesaving Society Instructor Award	Recertified Every 2 years
WHMIS	Lifetime Award - Annual Refresher
Pool Operators 1 & 2	Lifetime certification
Certified Fitness Instructor Award (CALA)	Recertified Every 1 years

FITNESS REQUIREMENT:

The successful applicant will be required to meet all physical standards of the Lifesaving Society's National Lifeguard Service Award every two months.

NEW HIRE COVID-19 POLICY:

As noted in our Covid-19 Hiring Policy, HR-F32, and posted on our website, all successful external candidates will be required to be fully vaccinated and show proof of vaccination, effective the date of this policy. For more details, candidates can refer to the full policy [here](#).

Please submit your cover letter and resume to:

Ashley Daigle – Recreation & Community Services Manager
1000 McBride Street
Prince Rupert, BC V8J 3H2
Email hrrec@princerupert.ca

Application Deadline: Until Filled

We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.