

Internal/External Job Posting

POSITION:	Swimming Instructor & Lifeguard
SALARY:	\$21.62 per hour + 14% in lieu of benefits = \$24.64 per hour (Jan 2024 rate) \$22.05 per hour + 14% in lieu of benefits = \$25.13 per hour (July 2024 rate)
CLASSIFICATION:	JB05, Program Instructor III
HOURS OF WORK:	Four to 20 hours per week, primarily Monday to Friday between 9:00AM and 8:00PM, and/or Saturdays and Sundays between 9:00AM and 6:00PM.
STATUS:	Auxiliary
CLOSING DATE:	May 27th, 2024, at 12:00PM
COMPETITION #:	24-47

SUMMARY: Are you ready to dive into the exciting world of Aquatics? West Shore Parks & Recreation is seeking positive and outgoing Swim Instructors and Lifeguards to keep our pool safe and fun. We offer flexible work hours in a supportive, inclusive, and friendly environment. Swimming instructors and lifeguards are responsible for planning and delivering a variety of aquatic programs to participants of all ages and abilities, and for ensuring the safety of all pool users. Our primary focus is on delivering exceptional service and creating a welcoming experience for everyone using our beautiful facilities.

JOB DUTIES & ACCOUNTABILITIES

- Plan, teach, and evaluate swimming lessons for all ages from babies through adults.
- Supervise pool users to ensure the safety, comfort, and enjoyment of all.
- Provide excellent customer service by answering questions and assisting pool users as needed.
- Complete written lesson progress cards and other basic reports accurately and efficiently.
- Monitor and replenish supplies and equipment.
- Perform set up and clean-up of pool deck, monitor and tidy changerooms.
- Provide leadership and first aid treatment during emergencies; liaise with staff, first responders and the public.
- Write basic reports and communicate facility needs to other departments.

QUALIFICATIONS

- Current* National Lifeguard - Pool Option.
- Current Standard First Aid with CPR C/AED.
- Current* Red Cross Water Safety Instructor (WSI) or equivalent (YMCA, Lifesaving Society, or West Shore Swim Instructor).
- Demonstrated experience in customer service and dealing with difficult situations in a positive, courteous, and effective manner.
- Demonstrated communication and organizational skills.

- Demonstrated ability to work co-operatively both independently and in a team environment.
- Water Fit Instructor certification and other relevant instructor certifications are highly desirable.

A clear and current criminal record check is a condition of employment and is the financial responsibility of the successful candidate.

** Applicants that have completed only their swim instructor certification will be accepted. Applicants with only a National Lifeguard award will be expected to complete a Swim Instructor certification within the first 6 months of employment.*

Please be sure to include three (3) references on your resume when applying. References should be current and include recent supervisor(s).

APPLICATIONS

Resumes and cover letters quoting competition **24-47** to be received prior to **May 27th, 2024, at 12:00PM**

Attention: Human Resources, West Shore Parks & Recreation Society, 1767 Island Highway, Victoria BC V9B 1J1, email: jobs@wspr.ca

This is a union position. Only those candidates under consideration will be contacted.

Posted: May 13th, 2024