

Lifeguard/Instructor

Direct Supervisor: Head Lifeguard

Direct Reports: N/A

Terms: Regular part-time

Position Summary

The Lifeguard-Instructor performs as a professional team player in providing the best aquatic recreational service to the community.

Under the direction of the Head Guard, Head Instructor and/or designate, the Lifeguard-Instructor provides supervision and performs lifeguard and instructional duties to ensure patron safety. The Lifeguard-Instructor provides supervision of the entire aquatic area (pools, deck, changerooms, steam room, sauna, gym, and viewing areas) as well as aid with the operation and delivery on aquatic and recreation programs, swim meets, and special events. The Lifeguard-Instructor is positive and responsive when dealing with the public and user groups, including varsity, sport and/or club teams, the National Swim Center, student users, rental groups, and members of the community. They will perform a variety of custodial and facility maintenance tasks, and possess a basic knowledge of pool chemistry and operating procedures. Shift work is required for this position, including mornings, evenings, and weekends.

Duties and Responsibilities

- ☐ Performs lifeguarding and instructional duties
- ☐ Performs custodial, operational, and maintenance tasks
- ☐ Performs administrative duties as assigned, including but not limited to, completing pertinent reports and records regarding swim classes, facility operations, water chemistry, and bather safety
- ☐ Promotes aquatic safety and ensures that patrons act in compliance with all rules and regulations governing the operations of the aquatic area.
- ☐ Accepts, handles, and assists the public with any enquiries and/or complaints in a respectful, courteous, and tactful manner; forwards items that cannot be resolved to the Supervisor.
- ☐ Provides assistance with the operation and delivery of aquatic and recreation programs, swim meets, and special events
- ☐ Knowledgeable about *WorkSafeBC* and B.C Health Act regulations and ensures minimum requirements are being met.
- ☐ Reports all safety hazards, mechanical problems etc. immediately to the Supervisor
- ☐ Attends and performs all skills related to each scheduled Inservice training session, at the start of each term

- ☐ Physically capable and fully versed in the aquatic area emergency procedures and prepared to take command in an emergency situation
- ☐ Follows UBC Aquatic Centre policies and procedures and expectations for staff conduct while presenting a professional image of the facility and UBC Athletics and Recreation
- ☐ Fills Lifeguarding and Instructing shift vacancies as required.
- ☐ Performs other duties as assigned

Required Knowledge, Abilities, and Skills

- ☐ Knowledge and/or experience in lifeguarding, instruction, and first aid
- ☐ Knowledge and/or experience in pool chemistry and maintenance
- ☐ Knowledge and/or experience in pool administration, organizational, oral and written skills
- ☐ Working knowledge of the rules and regulations governing public safety in swimming pools
- ☐ Projects a professional appearance
- ☐ Demonstrates initiative, sound judgement, positive attitude, and responsiveness when dealing with the public, user groups, and staff
- ☐ Ability to maintain confidentiality and be discrete
- ☐ Sufficient physical and mental stamina to perform in emergency situations
- ☐ Maintains a level of physical fitness, stamina, and knowledge required to perform all lifeguard and instructional duties

Required Qualifications

- ☐ Current National Lifeguard Award – Pool Option (NL)
- ☐ Current Standard First Aid or equivalent
- ☐ Current CPR-C and AED (recert annually)
- ☐ Current Lifesaving Swim Instructor
- ☐ Current criminal record check (current within 2 years)
- ☐ Grade 12 Diploma, GED, or are in school
- ☐ Minimum 16 years of age

Preferred Skills and Qualifications

- ☐ Previous Lifeguarding and/or Instructional experience
- ☐ Holds any of the following Certifications:
 - Aquatic Fitness Instructor (BCRPA, WaterArt, CALA)
 - Lifesaving Instructor (LSI)
 - Coaching certificate (NCCP, Skills Coach etc)
 - I Can Swim
 - Pool Operators level 1

Salary

- ☐ \$20.88-24.21/hr

APPLICATION SUBMISSION

How to Apply: Submit a cover letter, resume, and three references with contact information to Adam Peterson, Program Manager – UBC Aquatic Centre, Athletics and Recreation by email to Adam.Peterson@ubc.ca. Only those selected for an interview will be contacted. Interviews will continue until all positions is filled.