

Internal/External Job Posting

POSITION:	Jr Swimming Instructor/Fun Leader
SALARY:	\$18.84 per hour + 14% in lieu of benefits = \$21.47 per hour (Jan 2024 rate) \$19.22 per hour + 14% in lieu of benefits = \$21.91 per hour (July 2024 rate)
CLASSIFICATION:	JB04, Program Instructor II
HOURS OF WORK:	Four to 20 hours per week, primarily Monday to Friday between 11:00AM and 8:00PM, and/or Saturdays and Sundays between 9:00AM and 6:00PM.
STATUS:	Auxiliary
CLOSING DATE:	May 27 th , 2024, at 12:00PM
COMPETITION #:	24-46

SUMMARY: Are you looking to dip your toes into the work force? West Shore Parks & Recreation is seeking positive and outgoing Jr Swimming Instructors and Fun Leaders to put the fun into swimming lessons and public swims. We offer flexible work hours in a supportive, inclusive, and friendly environment. Jr Swimming Instructors are responsible for assisting Swim Instructors in planning and delivering a variety of aquatic programs to participants of all ages and abilities. Fun Leaders are responsible for operating the waterslide, rope swing, and assisting the aquatic team off-deck during busy public swims. Our primary focus is on delivering exceptional programs which are safe and fun for everyone.

JOB DUTIES & ACCOUNTABILITIES

- Assist with planning, teaching, and evaluating swimming lessons for all ages from babies through adults.
- Provide excellent customer service by answering questions and assisting pool users as needed.
- Assist in completing written lesson progress cards and other basic reports accurately and efficiently.
- Assist in running activities or water features (rope swing, waterslide) during fun swims.

QUALIFICATIONS

- Current Bronze Cross.
- Current Standard First Aid with CPR C/AED.
- Enrollment in a recognized Swim Instructor program (West Shore Swim, YMCA Swim Instructor, Lifesaving Society Swim Instructor, or Red Cross Water Safety Instructor) is required within first three months of commencement.
- Demonstrated experience in customer service and dealing with difficult situations in a positive, courteous, and effective manner.
- Demonstrated communication and organizational skills.
- Demonstrated ability to work co-operatively both independently and in a team environment.

A clear and current criminal record check is a condition of employment and is the financial responsibility of the successful candidate.

Please be sure to include three references on your resume when applying. References should be current and include recent supervisor(s).

APPLICATIONS

Resumes and cover letters quoting competition **24-46** to be received prior to May 27th, 2024, at 12:00PM, **Attention:** Human Resources, West Shore Parks & Recreation Society, 1767 Island Highway, Victoria BC V9B 1J1, email: jobs@wspr.ca

This is a union position. Only those candidates under consideration will be contacted.

Posted: May 13th, 2024